

**About Our Forms**  
*Mystic Seaport Summer Day Camp*  
*Please read carefully*

Welcome to the Summer Day Camp Program. We look forward to having your child with us this summer.

We hope the following will help you in preparing the required forms and having them in on time. May 1st is a **firm** date. Often, forms are returned to us unsigned or have omissions and have to be returned to you. Having the forms in by May 1st allows time for incomplete forms to be returned and sent back to us **If all paperwork is not here by the deadline of May 1<sup>st</sup>, your child WILL forfeit his or her spot as well as any money received.**

1. It is necessary, per the State of Connecticut, that you furnish us with a **SIGNED health form with immunizations also signed by the doctor and you with a list of medications, prescription or over-the-counter.** A **copy of your insurance card must** also be attached. If your child has had a physical in the last 36 months, a new physical is not required, but a copy of **that** health form is required. You may use the state's downloadable health form or your child's school health assessment record.
2. The **Authorization for the Administration of Medication Form** grants permission to the camp staff to administer medication to your child. This form also provides valuable information about the proper procedure to administer the medication. One of these forms needs to be completely **filled out and signed by you and your doctor** for each individual medication (prescription or over-the-counter).
3. It is extremely helpful to us to have you complete the **Getting to Know You Sheet.** This helps us get to know your child before we see him or her as well as alerting us to any medical, food concerns or allergies. It is extremely important that we know who will be picking up your child each day. Please read and sign the permission area at the bottom of the sheet.
4. The **Photography release form** allows your child to be photographed by one of our staff photographers. We will use these pictures for brochures, catalogues and Mystic Seaport advertising.
5. The **Emergency Distribution of Potassium Iodide Form** needs to be filled out and returned with your other 4 pieces of paperwork.

**All forms are due to us no later than May 1. We strongly advise you make an appointment with your doctor, if needed, as soon as possible. If you wait until April, you will have a hard time getting the form completed by the due date.**

We look forward to having your child with us and with all forms received and on time, check-in will be quicker and easier for you and your child.

All forms will be returned to:

Barbara Jarnagin  
Director of Summer Day Camps  
Mystic Seaport  
PO Box 6000  
Mystic, CT 06355